

(_____)Published in The Wichita Eagle, Friday, April 15, 2016.

FORMAL BID – FB640086

Sealed bids will be received in the office of the City Purchasing Manager, 12th Floor, City Hall, 455 North Main, Wichita, Kansas, prior to **TEN O’CLOCK A.M., FRIDAY, APRIL 22, 2016.** "Request for Formal Bid" form **MUST** be used to submit your bid unless you are submitting your bid on our website at (<https://ep.wichita.gov>) using your secure login/password:

PUBLIC WORKS & UTILITIES DEPARTMENT/MAINTENANCE DIVISION

Main & Gutter Brooms for Street Sweepers

AS PER SPECIFICATIONS

F.O.B.: Wichita, Kansas

Bids will be opened after ten o'clock a.m., in the Board Room, 1st Floor, City Hall, 455 North Main, Wichita, Kansas.

Specifications and bid forms are on file in the office of the City Purchasing Manager, 12th Floor, City Hall, 455 N. Main, Wichita, Kansas 67202, (316) 268-4636. This information may also be obtained on our website above.

Dated at Wichita, Kansas this 12th day of April, 2016.

Melinda A. Walker
Purchasing Manager

NOTICE...NOTICE...NOTICE

NON-DISCRIMINATION/EQUAL EMPLOYMENT OPPORTUNITY

AFFIRMATIVE ACTION PROGRAM REQUIREMENTS

1. It is the policy of the City of Wichita to require that all contracts of the City and its agencies include provisions to ensure that applicants for employment with its contractors, subcontractors, vendors and suppliers are selected and employees are treated during employment, without regard to race, color, sex, religion, national origin, ancestry, disability, or age except where age is a bona fide occupational qualification.

2. The Kansas Act Against Discrimination (Kansas Statutes Annotated 44-1001 et. seq., as amended) requires every person who enters into a contract with the City of Wichita for construction, alteration or repair of any public building or public work or for the acquisition of materials, equipment, supplies or services to:

- a. Observe the provisions of the Kansas Act Against Discrimination and not to discriminate against any person in the performance of work under the present contract because of race, religion, color, sex, disability, or age unrelated to such person's ability to engage in the particular work.
- b. In all solicitations or advertisement for employees, the contractor shall include the phrase "EQUAL OPPORTUNITY EMPLOYER" or a similar phrase to be approved by the Kansas Human Rights Commission.
- c. Upon request, inform the Kansas Human Rights Commission and/or the City Of Wichita Finance Department in writing the manner in which such person will recruit and screen personnel to be used in performing the contract.
- d. Contractor shall include the provisions of Paragraphs (a), (b), (c), and (d) of this Paragraph 2, in every subcontract or purchase order so that such provisions will be binding upon such subcontractor or vendor.
- e. EXEMPTED from these requirements are:
 - (1) Any contractor who has already complied with the provisions set forth in these sections by reason of holding a contract with the federal government or a contract involving federal funds. (Proof of compliance is required).
 - (2) Contracts entered into by any contractor who employs fewer than four (4) employees during the term of such contract.
 - (3) Contractors who hold contracts with the City of Wichita with a cumulative total value of five thousand dollars (\$5,000.00) or less during the City fiscal year.
- f. Reports requested by the Kansas Human Rights Commission shall be made on forms prepared by the Commission, copies of which are available from the Kansas Human Rights Commission, Contract Auditor, 900 S.W. Jackson Street, Suite 851 S., Topeka, Kansas, 66612.

3. During the performance of any City contract or agreement, the contractor, subcontractor, vendor or supplier of the City shall comply with all the provisions of the Civil Rights Act of 1964, as amended; The Equal Employment Act of 1972, Executive Orders 11246, 11375, 11141, Part 60 Title 41 of the Code of Federal Regulations; the Age Discrimination in Employment Act of 1967, the Rehabilitation Act of 1973, The Americans with Disabilities Act and/or any law, regulation or amendments as may be promulgated thereunder.

4. Failure of any contractor, subcontractor, vendor or supplier to report to the Kansas Human Rights Commission as required by K.S.A. 1976 Supp. 44-1031 as amended or State statutes, Federal statutes or regulations pertaining to discrimination, which finding or decision or order has become final, shall be a breach of contract and any such contract may be canceled, terminated or suspended in whole or in part by the City or its contracting agency.

5. Compliance with the Equal Employment Opportunity requirements of the City of Wichita does not relieve the contractor, subcontractor, vendor or supplier of the necessity of also complying with the Kansas Act Against Discrimination.

Exemptions Claimed: Four (4) Employees or less; Federal Contract, Contract less than \$5,000.00.

NOTE: You will be contacted if you are the successful vendor and do not have a current EEO/AA submittal on file with the Purchasing Office and/or have not REGISTERED VIA THE CITY'S WEB SITE: <https://ep.wichita.gov> . Questions about the City of Wichita's EEO/AA submittal requirements should be directed to (316) 268-4417.

FORMAL BID

FB640086

Public Works & Utilities

Main & Gutter Brooms for Street Sweepers

Responses are due before:

Friday, April 22, 2016 10:00:00AM

RETURN TO:

City of Wichita
Purchasing Manager
City Hall, 12th Floor
455 N Main
Wichita KS 67202



CONTACT INFORMATION:

Contact: Jason Brogden

Phone: (316) 268-4429

Fax: (316) 219-6208

455 North Main
12th Floor
Wichita, KS 67202

e-mail: jbrogden@wichita.gov

DELIVERY INFORMATION

Deliver To: MELINDA WALKER
PURCHASING MANAGER
455 N MAIN 12TH FL
PURCHASING DIVISION
WICHITA, KS 67202-

Phone: (316) 268-4411

Fax: (316) 268-4656

e-mail: mwalker@wichita.gov

PLEASE QUOTE DELIVERED PRICES ON THE EQUIPMENT, MATERIAL OR SERVICES LISTED BELOW

GROUP 1

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>U.O.M.</u>	<u>Unit Price</u>	<u>Extended Amount</u>
1	Main Brooms for Elgin Pelican as per specifications. Manufacturer/Model: _____	72.00	EA	_____	_____
2	Gutter Broom Segments for Elgin Pelican as per specifications. Manufacturer/Model: _____	1,600.00	SEG	_____	_____
3	Main Brooms for Global M3/Allianz 3000 as per specifications. Manufacturer/Model: _____	36.00	EA	_____	_____
4	Gutter Broom Segments for Global M3/Allianz 3000 as per specifications. Manufacturer/Model: _____	800.00	SEG	_____	_____

GROUP 1 TOTAL

Solicitation Total:

\$

Vendor Name

Telephone Number (including area code)

Vendor Address

Fax Number (including area code)

Vendor City/State/ZIP

E-mail Address

Signature

Vendor TIN/FEIN/SSN

Printed Name

Billing Terms

Title

Delivery or Completion Date

IN SUBMITTING THE ABOVE, THE VENDOR EXPRESSLY AGREES THAT, UPON ACCEPTANCE OF ANY OR ALL ITEMS, UNDER THE TERMS AND CONDITIONS SHOWN ABOVE AND ATTACHED TO THIS FORM, BY THE CITY OF WICHITA, A CONTRACT SHALL THEREBY BE CREATED.

THIS FORMAL BID FORM MUST BE SIGNED!

MAIN BROOM & GUTTER BROOM SPECIFICATIONS FOR CITY OF WICHITA STREET SWEEPERS

MAIN BROOMS

GLOBAL M3/ALLIANZ 3000:

- MATERIALS
 - Filament materials - prime virgin polypropylene; any color other than black; minor mat diameter of .060; major mat diameter of .080; with a minimum useful life of 7" of wear (measured along radius)
 - Tube material – 16 gauge sheet steel rolled and properly formed
- CONSTRUCTION
 - The broom shall be constructed by helically winding the brush strip assembly around the outside of the steel tube.
 - The broom shall be close spaced, tightly wrapped, and evenly spaced along the axis of the tube for a total of 71 wraps of double mat format. The arrangement of the 71 wraps is so there will be no streaking at the ends of the broom or anywhere in between.
 - The mat shall consist of two layers of mat, one to be .060 diameter, and the other to be .080 diameter.
 - The brush strip assembly shall be secured by the anchor cable at each end and welded periodically as it is wrapped onto the tube.
 - The brush strip, once welded, shall not move from the original position.
- BROOM SIZE
 - Outside diameter – 32"
 - Length – 56.5
- BROOM WEIGHT
 - Total broom weight shall 175 lbs.
 - Total weight of polypropylene double mat format of two diameters (.060 & .080) shall be 100 lbs.
- MOUNTING
 - 3/8" thick steel plates welded squarely into each end
 - Plates shall have 3 mounting holes drilled and tapped to 1/2-20 SAE.
 - Broom shall mount to the drive motor and idler shaft without any modifications.

ELGIN PELICAN NP:

- MATERIALS
 - Filament materials - prime virgin polypropylene; any color other than black; minor mat diameter of .072 and major mat diameter of .082
 - Tube material – 14 gauge steel tubing
- CONSTRUCTION
 - Broom shall be constructed by helically winding the broom strip around the outside of the steel tube.
 - The broom must contain a minimum of 72 double mat wraps with each end having a close spaced section of 5 close space wraps to ensure no streaking at the ends of the broom.
 - The mat shall consist of two layers of mat, one to be .072 diameter, and the other to be .082 diameter.
 - The brush strip assembly shall be secured by the anchor cable at each end and periodically welded as it is wrapped onto the tube.
- BROOM SIZE
 - Outside diameter – 35"
 - Inside diameter – 8.5"
 - Length – 66"
- BROOM WEIGHT
 - Minimum weight of 230 lbs.
 - Weight should consist of a minimum of 130 lbs. of polypropylene
- MOUNTING
 - The broom shall securely mount to a compression lock style core.

GUTTER BROOMS

GLOBAL M3/ALLIANZ 3000:

- MATERIALS
 - Segments
 - Gutter broom segments are to be made of high impact co-poly polypropylene plastic.
 - Each segment block shall:
 - Be 90° of the broom circle
 - be 16.75" long
 - weigh 1.55 pounds
 - have 2 rows of holes
 - have 31 wire holes
 - have 18 wires per hole
 - have imbedded nuts located to match OEM equipment and facilitate immediate use and installation
 - Wire
 - Wire size shall be approximately .125" x .025" x 26", with allowable tolerances of +/- .005" for width, +/- .001" for thickness, and +/- .125" for length.
 - The wire shall have a tensile strength of 210,000 to 240,000 psi and Rockwell hardness of C44-48.
 - The wire chemistry shall conform to AISI specification 1065 steel.
 - Wire weight per segment shall be 12 pounds
- CONSTRUCTION
 - Overall segment weight shall be 14 pounds
 - Each gutter broom shall consist of 4 segments
 - Each set of 4 segments shall:
 - weigh 58 pounds including the weight of the empty block with a tolerance of +/- 5%
 - have a diameter of 25"
 - have a sweeping diameter of 44"
 - The wire, plastic segment and fabrication of these items shall exhibit good workmanship and be free of any defects which may affect appearance or serviceability.

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 - be 16.75" long
 - weigh 1.55 pounds
 - have 2 rows of holes
 - have 31 wire holes
 - have 18 wires per hole
 - have imbedded nuts located to match OEM equipment and facilitate immediate use and installation
 - Wire
 - Wire size shall be approximately .125" x .025" x 26", with allowable tolerances of +/- .005" for width, +/- .001" for thickness, and +/- .125" for length.
 - The wire shall have a tensile strength of 210,000 to 240,000 psi and Rockwell hardness of C44-48.
 - The wire chemistry shall conform to AISI specification 1065 steel.
 - Wire weight per segment shall be 12 pounds
- CONSTRUCTION
 - Overall segment weight shall be 14 pounds
 - Each gutter broom shall consist of 4 segments
 - Each set of 4 segments shall:
 - weigh 58 pounds including the weight of the empty block with a tolerance of +/- 5%
 - have a diameter of 25"
 - have a sweeping diameter of 44"
 - The wire, plastic segment and fabrication of these items shall exhibit good workmanship and be free of any defects which may affect appearance or serviceability.

GENERAL SPECIFICATIONS

- Shipping: Main brooms shall be shipped in heavy duty carton that insures the broom shape integrity during transit and storage. Gutter brooms shall be shipped in gaylord-style containers.
- Warranty & service: bidder must agree to warranty and pay all damages to any components to the sweeper or any sweeper component that is found to be caused from defective brooms. This includes, but not limited to, broom bearings, broom arms, broom pivot points, broom hydraulic motor, hoses and etc. This warranty shall include all parts, labor, commercial repairs and freight. Bidder shall respond within 24 hours with a trained service mechanic at the central maintenance facility, in Wichita, Kansas, to fix the machine with original equipment manufacturer parts only.
- The successful bidder will be required to supply and deliver main and gutter brooms for the street sweepers, on an "as needed" basis, for the city of Wichita Public Works Department.
- The successful bidder also agrees to maintain an adequate inventory of main and gutter brooms to effectively service the needs of the city during the term of this contract.
- All bids must be submitted on the request for formal bid form and must be signed with the firm's name and the name of the officer or employee authorized to sign bids or bid online at <https://ep.wichita.gov>.
- The quantities shown on the request for formal bid form or online are estimated annual quantities only and do not guarantee or limit, in any way, the quantity to be purchased under this contract.
- The successful bidder will be required to enter into a contract to supply main and gutter brooms at the prices quoted on an "as needed" basis to the city of Wichita Public Works Department for a period of one (1) year with options to renew under the same terms and conditions for one (1) or two (2) successive one (1) year periods by mutual agreement of both parties. This contract will be subject to cancellation upon thirty (30) days written notice by the city of Wichita.
- The successful bidder must also agree to comply with the non-discrimination and equal employment opportunity statement which is attached and made a part of these specifications by reference hereto.

**** END OF SPECIFICATIONS****

GENERAL SPECIFICATIONS

BID FORMS

Unless bidding on-line, all bids MUST be submitted on the enclosed "Request For Formal Bid" form and signed by an officer or employee authorized to sign bids. Any exceptions, to the specifications, terms and/or other conditions concerning the bid, must be noted on the front of the "Request For Formal Bid" form to be considered. The "Request For Formal Bid" form is to be submitted in the enclosed pre-address envelope.

Bidders are requested to submit current literature or brochures relating to their bid.

LICENSE

Vendors bidding on commodities or services for the City of Wichita must be currently licensed by the City of Wichita or the State of Kansas, where applicable, before a purchase order or contract will be issued.

BILLING TERMS

Discounts for prompt payment will be considered in the evaluation of your bid. The discount time will not begin until the City receives all of the commodities or services. If testing is required, the discount time will begin upon completion of the testing. Billing terms must be noted on the bid form to consider the deduction in the award.

CONTRACT

The successful bidder agrees to enter into a contract with the City, and when required, as per specifications, to furnish bond by a surety company authorized to do business in the State of Kansas.

EMERGING & DISADVANTAGED BUSINESS ENTERPRISE PARTICIPATION ENCOURAGEMENT

The City of Wichita encourages all bidders to include emerging and disadvantaged business participation in their bids.

ARBITRATION PROVISIONS

"Notwithstanding anything to the contrary contained in these bid documents or the contract to be awarded herein, the City shall not be subject to arbitration and any clause relating to arbitration contained in these bid documents or in the contract to be awarded herein shall be null and void."

ANTITRUST LITIGATION CLAUSE

"For good cause, and as consideration for executing a purchase order/contract, the contractor, acting therein by and through its authorized agent, hereby conveys, sells, assigns, and transfers to the City of Wichita, all rights title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Kansas, relating to the particular product, products, or services purchased or acquired by the City of Wichita, Kansas, pursuant to a purchase order/contract.

CONSTRUCTION - PAVING PROJECTS

On construction or paving projects, contractors **MUST** contact the City Controller's Office, City Hall, 12th Floor, 455 North Main Street for a Kansas Sales Tax Exemption Certificate prior to starting work. Contractors will be responsible for paying Kansas Sales Tax on any purchase for these projects made before the certificate is issued.

RESTORATION

"Contractor shall, as a condition of final payment, restore all right-of-way and adjacent private property which has been disturbed, damaged or otherwise affected by construction to a condition equal to or better than existed prior to the commencement of construction. Such restoration shall include but not be limited to regrading and seeding of areas where grass was planted and growing prior to construction; provided, however, such regrading and seeding of lawn areas, when completed, shall be considered to be restoration of an area to a condition equal to or better than previously existing grass growth and Contractor shall have no responsibility to ensure growth of such seeded area(s). This restoration shall be considered part of the contract work and Contractor shall be responsible for the performance of such restoration work in the same manner as it is responsible for the performance of the contract work."

FEDERAL EXCISE TAX

The articles specified in this bid are for the exclusive use of the City of Wichita, Kansas. Therefore, Federal Excise Tax shall not be imposed. The City of Wichita, Kansas Federal Excise Tax Exemption Certificate Number is 48 77 0021K.

ESTIMATED QUANTITIES

If estimated quantities are shown, on the "Request For Formal Bid" form, they are used to evaluate the bid only. The figure(s) listed is the estimated usage only and is not intended to limit or guarantee in any way, the amount the City may purchase under the purchase order/contract.

CITY OF WICHITA CREDIT CARD

Presently, many City Agencies use a City of Wichita Procurement Card (Visa) in lieu of a City warrant to pay for some of its purchases. No additional charges will be allowed for using the card.

DELIVERY

Delays in delivery caused by bona fide strikes, government priority or requisitions, riots, fires, sabotage, acts of God or any other delays deemed by the Board of Bids and Contracts to be clearly and unequivocally beyond the contractor's control, will be recognized by the City, and the contractor will be relieved of the responsibility of meeting the delivery time, as stipulated in the contract, upon contractor's filing with the Board of Bids and Contracts a notarized just and true statement signed by a responsible official of the contractor's company, giving in detail all the essential circumstances which, upon verification by the City, justifies such action by the Board of Bids and Contracts.

AWARD

The City, through its Board of Bids and Contracts reserves the right to accept or reject any or all bids and any part of parts of any bid and to waive formalities therein to determine which is lowest and best bid. Any bid which is incomplete, conditional, obscure, or which contains additions not called for or irregularities of any kind, may be cause for rejection of the bid. All bids are awarded subject to a check of the computations shown on the "Request For Formal Bid" form. In the event of a discrepancy in the extension(s) or total for the item(s), the unit cost shall prevail.

If there are tie bids, the Board of Bids and Contracts will recommend the successful bidder, and final determination will be made by the City Council.

THE AWARD WILL BE BASED ON THE LOWEST AND BEST TOTAL NET BID, BASED ON ESTIMATED QUANTITIES.